

# 2010 MiniGrad® Order Form

Mailing Address

Contact

School Name

Street & P.O. Box

City State Zip Code Fax Number  
(incorrect or incomplete address information will delay shipment of your order.)

(area code) Daytime Telephone

Date needed

Order on line at:

 <http://www.thomasrobes.com>

Shipping Address

Contact or School Name

Street Address (Street & P.O. Box Number)

City

State

Zip Code

**IMPORTANT:** All orders must be prepaid with one check. Money order, certified or school check only. Orders with multiple checks will be returned or delayed.

3300SD MiniGrad® Set Gown, cap, tassel with date and diploma *For tassel color – Specify only if contrasting color wanted. **Specify diploma								
Height	42" – 46"	47" – 51"	52" – 54"	Total Qty.	Gown Color	Tassel Color*	Price Ea.	Total
<b>Note:</b> Red/White and Blue variegated tassels are available for use with sets and caps at the same price. Please specify VT in tassel color.							\$15.25	
							\$15.25	
							\$15.25	
							\$15.25	
							\$15.25	
							\$15.25	

Deduct .30 per set if ordered before 3-31-10  
Deluxe set Add \$9.00 per set - Style 3300DS  
\*(includes ring, sash, invitation & thank you)

**\*\*Circle Diploma Style Desired**

*3300DSU	*3300DDG	*3300DL	*3300DLG
*style number indicates Deluxe Set (\$9.00 addl.)			
3300SU	3300GD	3300SD	3300SG
Stepping Up	Graduation	Master of Verse	Growing Grad
(Default Style)*Style 3300SD sent if not indicated			

Cap & Gown colors available: DB – Royal, W - White, R - Red, LB - Light Blue, PU - Purple, Y - Yellow, PK - Pink, G - Green.  
Tassel colors available: DB – Royal, W - White, R - Red, PU - Purple, LB - Light Blue, Y - Yellow, PK - Pink, G - Green, B - Black, R/W/B variegated tassel- VT

Child's Height	Size to Order
42" – 46"	30"
47" – 51"	33"
52" – 54"	36"

## MiniGrad® caps and gowns 2010

Place your credit card order by phone

**1-800-537-2575**

Discover, VISA, MasterCard accepted only

Send all MiniGrad cap and gown orders to:

**Thomas Creative Apparel, Incorporated**  
One Harmony Place  
New London, OH 44851

Phone (419) 929-1506 Fax (419) 929-0122

Website: [www.thomasrobes.com](http://www.thomasrobes.com)

Email: [info@thomasrobes.com](mailto:info@thomasrobes.com)

3300CT MiniGrad® Cap & Tassel with Date Universal size. One size fits all				
Total Qty.	Cap Color	Tassel Color	Price Ea.	Total
			\$6.00	
			\$6.00	
			\$6.00	
			\$6.00	
			\$6.00	
			\$6.00	

3300T MiniGrad® Tassel with Date Fits 7-7/8" Hat Top			
Total Qty.	Tassel Color	Price Ea.	Total
		\$2.25	
		\$2.25	
		\$2.25	
		\$2.25	
		\$2.25	
		\$2.25	
	VT	\$2.45	

Continued



### Method of Payment

Payment must accompany all orders

- School Check, Certified Check or Money Order Only

Please send **one** school check made payable to: Thomas Creative Apparel, Inc.

Call with any questions  
**1-800-537-2575**

Please fill out all information clearly.



- A money order, certified check or credit card will speed up delivery.
- Any personal checks received will be held 3 weeks before processing the order.
- Full payment required with order – one check please.

**Please DO NOT fax/email and mail the same order. Duplicate orders are your responsibility.**

Signature required for credit card orders \_\_\_\_\_

Cardholder First Name (Please Print) Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Area Code \_\_\_\_\_ Day Phone \_\_\_\_\_

Area Code \_\_\_\_\_ Evening Phone \_\_\_\_\_

Account Number (16 digits) \_\_\_\_\_

Expiration Date \_\_\_\_\_ Security Code (back of card) \_\_\_\_\_

### Need your order before 1 week? Order processing is 1 week (Plus shipping time).

If needed prior to 1 week, a rush option is available. *We require 2 days processing of order for rush orders.* Add a \$25.00 Rush Fee if standard shipping is desired. The Rush fee is already included in Overnight and 2 Day shipping up to \$499. If order totals \$500.00 & up add \$25.00 rush fee for 2 Day and Overnight shipping. (The Rush Fee covers the cost of processing the order in 2 days.)

### Ordering® Information for MiniGrad caps and gowns

Due to seasonal demand, order as far in advance as possible

Please keep a copy of the order for your files

### Review orders upon receipt

Any claims or discrepancies must be reported within 5 days following delivery

A 15% restock fee will be charged for all returns or exchanges

Shipping charges are non-refundable. Use Return/Exchange form included w/ order

### Not responsible for discrepancies on rush orders

Please allow for shipping time

Fax orders only if using credit card as payment

**DO NOT fax any checks.** Checks are only accepted when received with your mail order.

Duplicate orders are your responsibility

Business hours are from 8 AM to 4:30 PM E.S.T. on weekdays. Closed on Saturday and Sunday. Open April and May from 8 AM to 6:00 PM

### Once processed, orders cannot be changed

### Samples

We invite examination of the superb quality and style of MiniGrad® apparel. A sample cap, gown and tassel of your choice will be shipped on receipt of **\$22.95**. A refund of **\$14.95** will be made if the sample is returned within 20 days.